The Pike County Career Technology Center is accredited by the Commission of the Council on Occupational Education. The Pike CTC is an Ohio Technical Center approved by the Ohio Department of Higher Education.
Introduction

Pike County Career Technology Center is committed to providing for the workforce needs of business and industry.

Our aim is to provide resources and training to individuals so they can increase their skills, obtain industry recognized credentials, and find substantial employment. Our aim for local business and industry is to provide training or services that allow them to hire and retain the skilled workforce they require for their continued success and growth.

Refer to Pike CTC Adult Education Student Handbook for specific policies and requirements. www.pikectc.net

Customized Training

Specific programs, workshops, and services can be developed for businesses and industries interested in enhancing their employee’s skills or developing pre-employment training.

This catalog may be used as a general guide as to the courses that we can customize.

Contact the Adult Education Office at 740-289-2282 to discuss these customized training opportunities.

Assessment Services

ACT WorkKeys

Pike County Career Technology Center is an authorized ACT WorkKeys assessment center. ACT WorkKeys is a career skill assessment that helps employers hire, train, and retain their workforce. For additional information concerning the AC WorkKeys assessment: www.act.org/workkeys

ACT WorkKeys Preparation Center

Pike CTC offers free classes to individuals who need to prepare or remediate for the WorkKeys assessment. Daytime, evening, and distance education courses are all available at no cost.

Exam Proctoring

Exam proctoring services are available for colleges, universities, and other educational institutions as well as industry, government, individuals, and community organizations.

National Healthcareer Association (NHA)

Authorized test center for the National Healthcare Association (NHA) certifications in Medical Assistant (CCMA), Phlebotomy (CPT), and EKG (CET).
American Heart Association CPR & First Aid Courses

Instructor Led Courses

Basic Life Support (BLS) for Healthcare Providers
Approx. 5 hours - Cost is $45/person. Minimum 4.

Heartsaver First Aid CPR AED
Approx. 6 hours - Cost is $60/person. Minimum 4.

Heartsaver CPR AED
Approx. 4 hours - Cost is $50/person. Minimum 4.

Heartsaver First Aid
Approx. 2.5 hours - Cost is $45/person. Minimum 4.

Emergency Medical Responder (EMR)
Required course to become a certified Emergency Medical Responder in the state of Ohio.
Total Hours: 80

Emergency Medical Technician (EMT)
Required course to become a certified Emergency Medical Technician in the state of Ohio.
Total Hours: 170

Volunteer Firefighter
Required course to become a certified Volunteer Firefighter in the state of Ohio.
Total Hours: 36

Firefighter I Transition
This transition course is designed for certified Volunteer Firefighters to upgrade to the Firefighter, Level I Certificate. Successful completion of this course will allow the student to sit for examination to be a certified Firefighter, Level I in Ohio.
Total Hours: 124

Firefighter II Transition
This transition course is designed for certified Firefighter I to upgrade to the Firefighter, Level II Certificate. Successful completion of this course will allow the student to sit for examination to be a certified Firefighter, Level II in Ohio.
Total Hours: 84

Fire Safety Inspector
Course is designed to provide firefighters with the knowledge, skills, and abilities necessary to conduct fire and life safety inspections in Ohio. Successful completion of the course is required to be eligible to sit for the state examination to be certified as an Ohio Fire Safety Inspector.
Total Hours: 80

Ohio Emergency Vehicle Operations Course
Course is designed to enhance safe vehicle operation by stressing theory and principles of defensive driving in both emergency and non-emergency situations.
Total Hours: 16

Medical Assistant
After successful completion students will be eligible to sit for the National Healthcareer Association’s Certification test in Medical Assistant (CCMA); as well as Phlebotomy (CPT), and EKG (CET). An externship will provide students with clinical experience necessary for employment.
Total Hours: 240
Phlebotomy
Classroom lecture and hands-on lab experiences provide the student with the necessary skills and knowledge required to become a skilled Phlebotomist. Upon successful completion of the course the student will be eligible to sit for the examination to become a Certified Phlebotomy Technician (CPT) through the National Healthcareer Association (NHA). Students also receive 40 hours of classroom instruction and lab experience in EKG and are eligible to sit for the National Healthcareer Association (NHA) examination to be an EKG Technician (CET).
Total Hours: 132

EKG
Classroom and lab instruction to prepare the student to sit for the National Healthcareer Association (NHA) EKG Technician (CET) certification examination.
Total Hours: 40

Nursing Assistant
After successful completion, students will be eligible to sit for the state certification examination. Nursing Assistants perform health care tasks under the supervision of the nursing and medical staff.
Total Hours: 80

Introduction to Welding
This class is designed for the very beginner or for the intermediate welder that needs a refresher. This course is designed for the person who needs to know the basics of gas metal arc welding (GMAW). Related instruction will focus on the use, care, and safety of welding equipment.
Total Hours: 30

Basic MIG Welding
MIG Welding (Metal Inert Gas Welding) is a very versatile arc welding process. The Basic MIG Welding class is designed for the very beginner or for the intermediate welder that needs a refresher. In this class, you will learn principles of welding safety, proper set up of the MIG welding machine, and welding techniques/welding joints.
Total Hours: 30

Academic Prep, Workforce Education, HSE Option
Pike CTC offers free adult education classes to any adult who wants to...
- Improve their basic academic skills
- Prepare for the GED or High School Equivalency
- Prepare for the WorkKeys assessment or other employment related assessments
- Prepare for post-secondary or college admissions testing
Course offerings in partnership with Insite Training Solutions

ATLAS Training Modules

ATLAS – Advanced Training in Leadership, Academics, and SafetyLive individual instructor lead and computer based training. www.insiteed.com

Asbestos Awareness
Duration: 1 hour CBT.
Anticipated Task: Personnel who may be exposed to Asbestos when working.
Basis: General awareness to the hazards of Asbestos exposure.
Cost: $100

Compressed Gas Cylinder Safety
Duration: 1 hour CBT.
Anticipated Task: Personnel who may be exposed to compressed gas cylinders.
Basis: Personnel who handle, transport, and use compressed gas cylinders.
Cost: $100

Concrete & Masonry Safety
Duration: 1-2 hours CBT.
Anticipated Task: Personnel who may be exposed to hazards of concrete work.
Basis: Personnel working on forms, towers, around loads, etc.
Cost: $100

Confined Space Safety
Duration: 1-2 hours CBT.
Anticipated Task: Personnel who are exposed to confined spaces.
Basis: Personnel who enter or attend a confined space.
Cost: $100

Crane Safety
Duration: 1-2 hours CBT.
Anticipated Task: Personnel who are exposed to Cranes.
Basis: Personnel who operate or work closely around Cranes.
Cost: $100

Electrical Safety / Hazard Awareness
Duration: 1-2 hours CBT.
Anticipated Task: Personnel who are exposed to electrical hazards.
Basis: Personnel who will be exposed to electrical hazards when working on or near electrical equipment.
Cost: $100

Fall Protection
Duration: 1 hour CBT and 2 hour classroom practical portion.
Anticipated Task: Personnel who are exposed to fall hazards.
Basis: Personnel who are required to work at elevated heights of 6 feet or more from an unprotected work surface.
Cost: $100 for CBT Portion
Cost: $175 for Classroom Portion Note: Classroom portion must be paid in advance upon registering.

8 Hour Hazardous Waste Operations (HAZWOPER) Refresher
Duration: 8 hours
Anticipated Task: Personnel who have the potential for exposure to chemical, biological, and radiological hazards in the workplace.
24 Hour Waste Operations (HAZWOPER)
Duration: 24 hours
Anticipated Task: Personnel who have the potential for exposure to chemical, biological, and radiological hazards in the workplace.
Basis: General Site Worker
NOTE: This class requires an 8 Hour annual refresher course.
Cost: $695 for Classroom Portion
NOTE: Classroom portion must be paid in advance upon registering.

40 Hour Hazardous Waste Operations (HAZWOPER)
Duration: 40 hours
Anticipated Task: Personnel who have the potential for exposure to chemical, biological, and radiological hazards in the workplace.
Basis: Occasional Site Worker
NOTE: This class requires an 8 Hour annual refresher course.
Cost: $995 for Classroom Portion
NOTE: Classroom portion must be paid in advance upon registering.

Hearing Conservation
Duration: 1 hour CBT.
Anticipated Task: Personnel who are exposed to noise.
Basis: Personnel who work in high noise (time-weighted average 85db in 8 hours).
NOTE: This class requires an annual refresher course.
Cost: $100

Hexavalent Chromium Safety
Duration: 1 hour CBT.
Anticipated Task: Personnel who are exposed to Hexavalent Chromium.
Basis: Personnel who weld or are affected by welding procedures.
Cost: $100

Hoisting & Rigging Guidelines
Duration: 1-2 hours CBT.
Anticipated Task: Personnel performing hoisting and rigging activities.
Basis: General Rigging Awareness.
Cost: $100

Mobile Equipment Safety
Duration: 1-2 hours CBT.
Anticipated Task: Personnel who are exposed to heavy equipment.
Basis: Personnel who operates or work around mobile equipment.
Cost: $100

OSHA 10 Hour Construction Standards
Duration: 10 hours of classroom.
Anticipated Task: Personnel who are working around general safety hazards such as Fall Hazards,
Struck-By Hazards, Electrical Hazards, and Caught in Between Hazards.
Basis: General OSHA Safety awareness
Cost: $495

**OSHA 30 Hour Construction Standards**
Duration: 30 hours of classroom.
Anticipated Task: Personnel who are acting as Supervisors on projects that involve general safety Hazards such as Fall Hazards, Struck-By Hazards, Electrical Hazards, and Caught in Between Hazards.
Basis: General OSHA Safety awareness
Cost: $950

**Personal Protective Equipment**
Duration: 1-2 hours CBT.
Anticipated Task: Personnel who wear hand, eye, face, and foot protection.
Basis: General PPE use.
NOTE: this class requires an annual refresher course.
Cost: $100

**Pressure Vessel Safety**
Duration: CBT or 2-3 hours classroom
Anticipated Task: Modification or replacement of pressure vessels, steam systems, boilers, piping systems.
Basis: General OSHA Safety awareness
Cost: $195

**Respiratory Protection**
Duration: 1 hour CBT and 1 hour fit test. NOTE: A Physical must be administered by an MD prior to being fit tested.
Anticipated Task: Personnel who are required to wear respiratory protection equipment.
Basis: General Respirator use. NOTE: This class requires an annual refresher course.
Cost: $100

**Stairways & Ladders**
Duration: 1 hour CBT.
Anticipated Task: Personnel who use a ladder.
Basis: General Ladder use. NOTE: This class requires an annual refresher course
Cost: $100

**Scaffolding Safety**
Duration: 1 hour CBT. NOTE: 8 hours of classroom training is needed for Scaffold Competent Person.
Anticipated Task: Personnel who use and assemble scaffolds.
Basis: General Scaffold use.
Cost: $100

**Spotter**
Duration: CBT or 1-2 hours classroom
Anticipated Task: Personnel who will perform spotter duties during aerial lifts.
Basis: Personnel using signaling for operators of equipment performing lifts, travel; or movement
Cost: $125

**Temperature Extremes**
Duration: 1 hour CBT.
Anticipated Task: Personnel who will be performing work greater than 85 degrees Fahrenheit or colder than 10 degrees Fahrenheit.
Basis: General awareness for work being performed in various climates.
NOTE: This class requires an annual refresher course.
Cost: $125

**Health and Wellness Courses**
Cost varies depending on course
Pike County Career Technology Center is an active partner of The Workforce & Business Development Program & Ohio Means Jobs Center

OhioMeansJobs Pike County & Workforce & Business Development Program
Community Action Committee of Pike County

941 Market St.
Piketon OH 45661
Phone: 740-289-2371或Toll Free at 1-866-820-1185
Fax: 740-289-4891

www.workforcebusinessdevelopment.org

THESE ARE COLLABORATIVE PROGRAMS ASSISTING UNEmployED ADULTS BUILD TOWARD SELF-SUFFICIENCY, YOUTH LOOKING TO BUILD THEIR CAREER PATH, AND LOCAL BUSINESSES PUSHING FOR SUCCESS.

The OhioMeansJobs Career Center provides universal services to any individual for job searching and career planning. In addition, the Workforce & Business Development Program provides all services under the Workforce Innovation and Opportunity Act (WIOA), as well as assists area small businesses providing business development services, as assistance in hiring.

The Workforce & Business Development Program serves Pike County and the surrounding area offering expertise in small business services, free income tax preparation, financial literacy, as well as WIOA and TANF programs and services preparing adults and youth facing serious barriers to employment.